



BIT Orientation Video Role of Disability Services

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Welcome to your role as the Disability Service representative on the BIT. This document and the accompanying video will begin to clarify your role and how you can be an effective team member.

Membership on the BIT

What is the role of the Disability Student Services (DSS) representative on the BIT?

- The DSS is NOT a member of the core group but is an inner or middle circle member. As an inner circle member, you may attend every meeting, but you likely do not have a trained back-up person when you are absent. If you are a middle circle member, you likely are called in only to consult on cases which have overlap with your area.

What if I am in there because of another hat that I wear?

- Remember what hat you are in the meeting for (e.g., mental health representative); but you are allowed to bring both role's information to the BIT.

Information Sharing

What about information sharing? Can DSS share info with the BIT?

- Yes, DSS records are covered under FERPA and therefore shareable with the BIT. However, the information shared can be limited to if the student is registered, any accommodations that may be needed by BIT and/or if the symptomology consistent with that student's disability/diagnosis is the same behavior that brought them to the attention of the BIT.

Follow-up by DSS

Can the DSS serve as the case manager for certain BIT cases?



- Yes. The DSS representative may be assigned a case for follow-up for several reasons, including, but not limited to, if the student has a good rapport with DSS, if the behavior is possibly related to a disability or the student could benefit from accommodation.

Can DSS do outreach to a student on the BIT radar who is not currently working with DSS?

- Yes, even if DSS only learned about the student from BIT. Your outreach might be a way to provide support just as a BIT member, or it may be related to your role as DSS and connecting the student with your office.