

# position description

Date: May 2019

Title: Social Worker 3/Clinical Counselor 3

Department: University Health & Counseling Services

Management Center: University General

Location: Health Services and Counseling Services Locations

## POSITION OBJECTIVE

Working under general supervision the Social Worker 3/Clinical Counselor 3 will provide age specific, developmentally appropriate clinical counseling and mental health services to students and other members of the university community within an integrated healthcare and wellness model. The Social Worker 3/Clinical Counselor 3 provides direct service to students; consultation on mental health and wellness issues to faculty, staff and students; and participates in wellness, health promotion and outreach programming for the university. This role supports the University Health and Counseling Services mission of enhancing the health and well-being of the student community and providing high quality, multidisciplinary mental health-related services.

## ESSENTIAL FUNCTIONS

1. Provide direct counseling and mental health services to students presenting with a range of mental health and wellness needs within the established, short-term counseling model. Services include walk-in initial contact sessions, walk-in crisis management sessions, and ongoing individual and group counseling sessions. (60%)
2. Provide consultation services to university faculty, staff and students on mental health and wellness to help students access appropriate levels of care. (12.5%)
3. Provide regularly scheduled clinical supervision of pre-professional graduate trainees in social work and unlicensed post-Master's clinicians (12.5%).
4. Participate in wellness, health promotion and outreach programming to promote campus-wide mental health and wellness initiatives. (10%)

## NONESSENTIAL FUNCTIONS

1. Participate in university committees and in other university activities, as assigned (2.5%)
2. Perform other duties as assigned. (2.5%)

## CONTACTS

Department: Continuous contact with professional and support staff of the University Health and Counseling Services for scheduling, clinical consultation and collaborative work in an integrated model.

University: Frequent contact with university deans, faculty, staff and administrators to establish and coordinate support for students dealing with mental health and academic issues.

External: Moderate contact with care providers outside the university to assist in the coordination of care for students being treated in the community.

Students: Continuous contact with students to provide direct counseling and mental health services to students presenting with a range of mental health and wellness needs.

#### SUPERVISORY RESPONSIBILITY

This position has no direct administrative supervisory responsibility. This position includes clinical supervision of selected, pre-professional graduate trainees as assigned by the associate director, director of training.

#### QUALIFICATIONS

Experience: 2 or more years of professional experience (post-licensure) in mental health care, prefer experience with adolescent and young adult populations, and/or experience within a university setting.

Education: Master's degree in Clinical Social Work with independent license LISW or LISW-S or Master's degree in Counseling with independent license in the State of Ohio as an LPCC or LPCC-S.

#### REQUIRED SKILLS

1. Excellent communication and interpersonal skills including: respect for all aspects of an individual's identity, ability to resolve conflict, clear personal and professional boundaries, and ability to work collegially and collaboratively in an interdisciplinary team process.
2. Dependability and good work habits.
3. Ability to use an electronic health record to document all clinical encounters. Maintain accurate and complete records; document patient condition, problems, treatments, and outcomes promptly.
4. Knowledge of and adherence to relevant laws and professional standards regarding professional ethics and privacy.
5. Ability to meet consistent attendance.
6. Ability to interact with colleagues, supervisors and customers face to face.

#### WORKING CONDITIONS

Typical health and counseling clinic environment on a university campus. Full-time professional staff are exempt from overtime. University Health and Counseling Services professional staff will participate in crisis response, outreach or psychoeducational programming outside of the usual counseling center schedule on occasion.

#### DIVERSITY STATEMENT

In employment, as in education, Case Western Reserve University is committed to Equal Opportunity and Diversity. Women, veterans, members of underrepresented minority groups, and individuals with disabilities are encouraged to apply.

#### REASONABLE ACCOMMODATIONS

Case Western Reserve University provides reasonable accommodations to applicants with disabilities. Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the Office of Inclusion, Diversity and Equal Opportunity at 216-368-8877 to request a reasonable accommodation. Determinations as to granting reasonable accommodations for any applicant will be made on a case-by-case basis.

**NOTE / HOW TO APPLY**

CWRU offers a flexible benefits package including tuition waiver for employees and dependents; Respond in confidence, including salary history: [jobs.case.edu](http://jobs.case.edu), human resources job code #7614.