

Safe at Hopkins Program Manager (141447)

Johns Hopkins employs more than 20,000 people annually across our health system that encompasses academic and community hospital settings, home care services, physician practices, and healthcare across the U.S. and in various international locations. Through working at Johns Hopkins, you will contribute to a diverse network of professionals who are dedicated to their patients, patient's families, and the community we serve. If you share our vision and have exceptional office and project management skills, we invite you to join us as leaders in the healthcare industry.

The Johns Hopkins Health System is currently seeking a **Safe at Hopkins Program Manager** to join our team. Safe at Hopkins serves as the coordinating program for workplace violence prevention and response, for behaviors of concern that indicate or potentially indicate escalating disruption, and serves as a safe place for people to discuss concerns pertaining to the impact of these behaviors on the working and learning environment. Early identification and response to "low level" behaviors of concern is critical to a culture of safety and workplace violence prevention.

A manager of the Safe at Hopkins Program will assess concerning and unusual situations quickly and reliably, while exercising judgment, diplomacy and initiative. Professional expertise and understanding of the Hopkins organizations and culture is needed to foster close partnership with other leaders, deans, faculty, HR professionals and collaborating offices.

Responsibilities include:

- Safe at Hopkins initiatives, including program outreach, education, inquiries and consultations, disruptive behavior climate reviews, and workplace risk assessment triage and responses
- Overseeing multidisciplinary risk assessment team activity and overall coordination and management of administrative, operational, investigative and data functions of the program
- Creating and maintaining management level relationships with JH institutions to ensure coordinated efforts/policies to include security, legal departments of the Health System and University, institutional equity departments, and training and talent management
- Ongoing development, coordination and management of inquiries and reviews including bullying, stalking, acts of violence (domestic, workplace, sexual, etc.) and other behaviors that may impact the work environment of the JH institutions
- Assisting the Sr. Director in ongoing program development and in building communication, operational and planning bridges among the consortium of members of the risk assessment team and constituents of the Safe at Hopkins program

Qualifications:

- Bachelor's degree required in relevant field; JD or Master's degree preferred
- At least 5 years of increasingly responsible project and/or program and/or case management experience with a human behavior component, preferably in a large multi-functional organization
- Demonstrated experience in crisis management, mediation conversations, interviews and active listening, developing recommendations and resolutions, and meeting facilitation
- Experience in deploying appropriate resources and interventions
- Demonstrated ability to work effectively, as part of a team, with individuals and groups from diverse identities, cultures, backgrounds and perspectives
- Strong public speaking, oral and written communication skills

- Good working knowledge of Microsoft Office applications

Desired Qualifications:

- Certified Threat Management certificate from the Association of Threat Assessment Professionals (ATAP) or similar certification
- Experience in violence prevention and intervention;
- Familiarity with threat management, risk assessment and applicable tools
- Working knowledge of interpersonal violence and human behavior

TO APPLY

Please visit us at:

<https://jobs.hopkinsmedicine.org/job/baltimore/safe-at-hopkins-program-manager/636/3100833>

Refer to req. # 141447

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